



**FOR YOUTH DEVELOPMENT®**  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# WHERE KIDS COME TO PLAY

**NEW CANAAN YMCA KIDS CLUB FAMILY HANDBOOK**



# ABOUT KIDS CLUB

Kids Club provides parents and caregivers the opportunity to use our Y facility while their children are cared for in a safe, nurturing, and fun environment.

We are honored to have the opportunity to care for your children and hope that they love coming to Kids Club!

We look forward to meeting you and your children!

Sincerely,  
Kids Club Staff

## Contact:

If you have any comments, questions, or suggestions please feel free to ask the staff or contact: Kristen Godin, Assistant Childcare Director, at 203-920-1649 or [kgodin@newcanaanymca.org](mailto:kgodin@newcanaanymca.org).

# HOURS & FEES

## Hours:

**Monday-Friday: 8:15 am-12:15 pm**

\*Visits to Kids Club are limited to 90 minutes.

**Please Note:** Kids Club will be closed on all New Canaan Public School vacation days.

## Fees:

### Free with Family Membership

Kids Club is **free** for those with a current New Canaan YMCA Family membership.

**Please stop by the Member Services Desk to receive your pass for each visit.**

### Non-Family Member Rates

\$15.00 per 90 minute visit.

**Please stop by the Member Services Desk to purchase your pass for each visit.**

# POLICIES & PROCEDURES

## Signing your Child In/Out:

For the safety of your children and all Kids Club participants, please make sure you sign in and out with the staff upon arrival and departure from Kids Club. Each time you visit, you must present a pass or receipt from the Member Services Desk.

If someone other than the person who dropped the child off will be picking up, please notify staff at drop-off.

## General Policies:

- First-time participants will be asked to fill out a Kids Club registration form. Please inform Kids Club staff of any changes.
- Parents and care givers are required to remain within the YMCA facility while their children are in Kids Club.
- Kids Club welcomes children ages 6 months and older who are able to sit independently.
- Kids Club includes a designated play space for babies between 6 and 20 months.
- Our experienced staff will do their best to make sure your child is happy and comfortable during their stay. If a child is upset or crying and our staff is unable to calm them within 15 minutes, staff will come find you in the facility.
- Please provide your child with diapers, wipes and a change of clothes, if needed. Cups or bottles should be labeled and contain only water to protect children with allergies. No food is permitted.
- Epi pens and Benadryl are the only medications that may be administered in Kids Club. A complete Authorization of Administration of Medication form and doctor's orders are required in order for Kids Club staff to administer these medications. Forms can be provided.
- For the safety of all, Kids Club staff may need to limit the number of participants in the program at any given time.

## Illness Policy:

To ensure the health of Kids Club participants and staff, parents and care givers are asked not to bring their children to Kids Club if they are exhibiting signs or symptoms of illness. Our staff will use their judgment to keep everyone healthy.

**As a general rule, if your child is not attending school due to illness, they should not attend Kids Club.**

# Helpful Hints for Successful Visits to Kids Club:

- You are welcome to visit Kids Club with your child before dropping them off for the first time so they can familiarize themselves with the room and the staff (no payment required).
- You are encouraged to bring a personal item from home to help your child feel more comfortable. (No toys please—we have lots!)
- Our Kids Club staff is happy to assist you with any questions.